

**Fairfax County Park Authority  
Board Meeting  
March 10, 2004**

A quorum being present, the Chairman convened the meeting at 7:37 p.m. at Park Authority Headquarters, 12055 Government Center Parkway, Fairfax, Virginia 22035.

**Members Present:**

Winifred S. Shapiro, Chairman  
Jennifer E. Heinz, Secretary-Treasurer  
Gilbert S. McCutcheon, Vice Chairman  
Harold L. Strickland  
Joanne E. Malone  
Kenneth G. Feng  
Edward R. Batten, Sr.  
Georgette Kohler  
George Lovelace  
Glenda M. Blake

**Absent:**

Kevin J. Fay  
Frank S. Vajda

**Guests:**

Tim Sargeant, Chairman, Laurel Hill Adaptive  
Reuse Citizens Task Force  
Paul Moyer, EDAW, Inc.

**Staff Present:**

Michael A. Kane, Director  
Timothy K. White, Deputy Director  
Barbara J. Gorski, Administrative Assistant

Charlie Bittenbring  
Brian Daly  
Cindy Messinger  
Miriam Morrison  
Judy Pedersen  
Lynn Tadlock  
Seema Ajrawat  
Kirk Holley  
John Lehman  
Thaddeus Zavora  
Nick Duray  
Gene Biglin  
Mike Baird  
Kay Rutledge  
Jan Boothby  
Steve Lewis  
John Pitts

**AGENDA CHANGES**

Mrs. Shapiro asked if there were any changes to the Agenda. As there were no changes, Mrs. Shapiro announced that she would proceed with the Agenda. There were **NO OBJECTIONS** from the Park Authority Board.

**PRESENTATION**

**P-1 Laurel Hill Adaptive Reuse Citizens Task Force - Tim Sargeant**

Two areas at **Laurel Hill** were identified in the Comprehensive Plan for adaptive reuse-- the Occoquan Facility and the Central/Maximum Facility. Planning associated with reuse of these two areas is being accomplished by the Laurel Hill Adaptive Reuse Citizens Task Force (Reuse Task Force). The Chairman of the Laurel Hill Adaptive Reuse Task

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Force, Tim Sargeant, and Paul Moyer of EDAW, Inc., presented an overview of the Laurel Hill Adaptive Reuse Citizens Task Force planning activities and draft recommendations pertaining to the Central/Maximum Facility.

Mr. Sargeant noted that the Adaptive Reuse Planning Concepts and Recommendations scheduled to be delivered to Board of Supervisors in April will be delayed in order to conduct more public meetings.

Mrs. Shapiro thanked Messrs. Sargeant and Moyer for their time and their presentation.

Mrs. Shapiro announced that Mr. Vajda was not able to attend the meeting due to an unexpected angioplasty. He is home and recovering and is resting comfortably.

## **ADMINISTRATIVE ITEMS**

### **ADMIN-1. Adoption of Minutes - February 25, 2004, Park Authority Board Meeting**

Mr. Strickland **MOVED** that the Park Authority Board approve the minutes of the February 25, 2004, Park Authority Board meeting; **SECONDED** by Ms. Malone. The MOTION was **APPROVED**, Messrs. Fay and Vajda being absent, Messrs. McCutcheon, Batten and Lovelace abstaining.

### **ADMIN-2 Resolution - Recognition of Cathy Riley-Hall as the Recipient of the 2003 Donald F. Early Award at Ellanor C. Lawrence Park**

Mr. Strickland **MOVED** that the Park Authority Board approve the Resolution recognizing Cathy Riley-Hall as the recipient of Ellanor C. Lawrence Park's 2003 Donald F. Early Award; **SECONDED** by Mr. Feng, The MOTION was **APPROVED**, Messrs. Fay and Vajda being absent.

## **ACTION ITEMS**

### **A-1. Approval to Apply for a Virginia Recreational Trails Fund Grant for Riverbend Park Trail Restoration**

Mr. Strickland **MOVED** that the Park Authority Board approve a grant application in the amount of \$27,700 to the Virginia Recreational Trails Fund Program and the Resolution of Support; **SECONDED** by Mrs. Heinz. The MOTION was **APPROVED**, Messrs. Fay and Vajda being absent.

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**A-2 Approval - Proposed 2004 Fee Adjustments to the Park Authority's Published Fee Schedule**

This item was reviewed by the Park Services Committee on March 3, 2004, and approved for submission to the Park Authority Board.

Mr. Strickland **MOVED** that the Park Authority Board approve the proposed fee adjustments to the published fee schedule as advertised; **SECONDED** by Mr. Feng.

Ms. Malone read a statement prepared by Mr. Vajda regarding the increase to garden plot fees, wherein he stated that he would like a report back from staff before the end of this fiscal year that lays out a plan of how the Park Authority intends to make this a self-sustaining program, and what may be a reasonable time to do so. The analysis should include a look at possible ways to increase revenue, and to look at how this may affect other programs.

Mrs. Shapiro directed staff to bring these issues forward to the Budget Committee for discussion at a later date, preferably before the approval of the next budget submission.

Mrs. Heinz noted that some of the issues raised during the public comment period are worthy of further explanation to the board. Staff should address whether these issues are valid, and should also address the level of service provided to the people who rent the garden plots. Mrs. Shapiro directed staff to prepare a written response to the board on those comments.

Mrs. Shapiro called for a VOTE. The MOTION was **APPROVED**, Messrs. Fay and Vajda being absent.

**A-3 Scope Approval - Critical Maintenance Improvements at R. E. Lee RECenter**

This item was reviewed by the Planning and Development Committee on March 3, 2004, and approved for submission to the Park Authority Board.

Mr. Batten **MOVED** that the Park Authority Board approve the project scope to design and construct critical maintenance improvements to the mechanical and plumbing systems and related work at R.E. Lee RECenter; **SECONDED** by Mr. Strickland. The MOTION was **APPROVED**, Messrs. Fay and Vajda being absent.

**A-4 Approval - Northern Virginia Regional Park Authority License Agreement for Clarks Crossing Park**

This item was reviewed by the Planning and Development Committee on March 3, 2004, and approved for submission to the Park Authority Board.

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Mrs. Heinz **MOVED** the Park Authority Board approve the License Agreement with the Northern Virginia Regional Park Authority (NVRPA) to obtain permission to construct a 15-space asphalt parking lot on NVRPA property and for continued permission to cross the Washington & Old Dominion Trail for the purpose of maintaining the soccer fields in Clarks Crossing Park; **SECONDED** by Mr. Feng. The MOTION was **APPROVED**, Messrs. Fay and Vajda being absent.

**A-5 Authorization to Schedule a Public Hearing on the Lee High Park Master Plan Amendment**

This item was reviewed by the Planning and Development Committee on March 3, 2004, and approved for submission to the Park Authority Board.

Mr. Batten **MOVED** that the Park Authority Board authorize scheduling of a public hearing for the Lee High Park Master Plan Amendment that proposes to amend the existing master plan to add lighting for an existing 60' diamond field; **SECONDED** by Ms. Malone. The MOTION was **APPROVED**, Messrs. Fay and Vajda being absent.

**INFORMATION ITEMS**

**I-1. Status Report on the Enterprise Fund Initiative and Net Revenue Initiative Programs**

This item was reviewed by the Budget Committee on February 25, 2004, and approved for submission to the Park Authority Board.

A Status Report on the Enterprise Fund Initiative and Net Revenue Initiative Programs was presented to the board. These funds were established in July 2001 to reward creative ideas from staff to foster new projects and expand successful existing programs.

No action was necessary.

**I-2 Hunter/Hacor General Management Plan Update**

This item was reviewed by the Planning and Development Committee on March 3, 2004, and approved for submission to the Park Authority Board.

As there were no objections from the Board, staff will work with DPW&ES to determine the details of how a combined planning concept could be implemented. However, GMP approval would be delayed until after the watershed plan is complete. In addition, given the change in context and focus of planning efforts, the title "**Hunter/Hacor**" will be replaced with "Sully Woodlands".

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**I-3 FY 2004 Mid-Year Update - Fund 370, Park Authority Bond Construction**

This item was reviewed by the Planning and Development Committee on March 3, 2004, and approved for submission to the Park Authority Board.

The Board reviewed the item regarding the FY 2004 Mid-Year Update of Fund 370, Park Authority Bond Construction. No action was necessary.

**I-4 FY 2004 Mid-Year Update - Fund 371, Park Capital Improvement Fund**

This item was reviewed by the Planning and Development Committee on March 3, 2004, and approved for submission to the Park Authority Board.

The Board reviewed the item regarding the FY 2004 Mid-Year Update of Fund 371, Park Capital Improvement Fund. No action was necessary.

**CHAIRMAN'S MATTERS:**

- Mrs. Shapiro distributed a list of revised committee assignments to the board members. Mrs. Shapiro asked the board members to send comments, or thoughts on a different scheduling pattern for committee meetings.
- The annual joint meeting with the Board of Supervisors is scheduled for Monday, March 29, 2004 at 8:30 a.m. Mrs. Shapiro and Mike Kane will be preparing the agenda, which the board will finalize on March 24.
- Mrs. Shapiro noted that the board calendar now shows the schedule of public meetings in each magisterial district on the bond referendum -- 9 meetings over a 3-week period, beginning in mid-April. She asked that the board members try to attend several of the meetings in order to let the community know that the board is listening to them.
- Mrs. Shapiro reported that a community meeting was held on March 2 to kick off the master planning process for Woodglen Lake Park. About 100 people showed up, many more than were expected, to tell the Park Authority how important this park is to them. Mrs. Shapiro thanked Kirk Holley, Heather Melchior and most of all Jenny Pate, who's managing the project, for attending and making this a successful meeting. She expressed her appreciation of Carl Bouchard, Scott St. Clair and Chad Crawford from DPW&ES for attending and fielding questions on the lake, its function and maintenance, the dam, the spillway and the county's plans for managing that facility. Staff managed to quiet many of the concerns in the community and she thanked them for their efforts.

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**DIRECTOR'S MATTERS:**

- Mike Kane reported that Board of Supervisors at their February 23 meeting declared the week of February 22 National Engineers' Week and specifically honored the engineers that work in Fairfax County with a proclamation. The Park Authority's professional engineers were represented by Kay Rutledge and were presented with a proclamation, which was circulated among the board members. Mike also pointed out that two other Park Authority professional engineers were in the boardroom - John Lehman and John Pitts.
- Mike distributed a memo informing the board that he would be out of town March 15-19, 2004, attending the Business Institute in Oglebay, West Virginia, and that Tim White will take the helm in his absence.
- Mike distributed a copy of a letter to the chairman of McLean Youth Soccer (MYS) notifying him that MYS had violated its agreement with the Park Authority by charging for the use of the artificial turf field at Lewinsville Park. A meeting with representatives of the MYS, the County Attorney, Supervisor Dubois, Kevin Fay and Park Authority staff will be held on Monday, March 15, 2004. A press release will be released sometime after the meeting announcing that the Park Authority has enforced this clause of the contract, charging for the use of the field.

**BOARD MATTERS:**

- Mrs. Heinz gave John Pitts extra credit for fielding questions at the March 9, Laurel Hill Adaptive Reuse Citizens Task Force public meeting, and then for agreeing to attend the South County Federation meeting next month.
- Ms. Malone reported that she had attended the Cross County Trail Caucus and thanked Kirk Holley and his staff for clearing out the trail at Oak Marr.

Ms. Malone noted that she attended the Resource Management Division's Stewardship Award Ceremony on March 9 at the Great Falls Grange. The event was very nice, very well conducted; the food was good, as well as the recognition of the people that attended.

Ms. Malone announced that she and staff would be meeting with Supervisor Smyth to discuss the possibility of moving a schoolhouse located in Oakton. Ms. Malone and staff will be bringing recommendations and an update back to the board.

- Ed Batten also congratulated Cindy Messinger and all the RMD staff for a job well done on the program for the Stewardship Awards. Mr. Batten was pleased to have been able to serve on the selection committee, and stated that it is wonderful to know that within the community and the Park Authority there are people of such a high caliber doing what they do. He was sorry that all these folks could not have received an award, but all nominees

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were recognized. He also noted that he was sorry Frank Vajda was unable to attend, but was pleased that he was recovering.

- Mr. Lovelace reported that on Sunday, March 7, he had an opportunity to visit the Oak Marr RECenter and the Oak Marr Golf Center. He was impressed with Bob Grove and the activities at the center. Bob Grove noted that a public golf course on Route 50 is closing due to development of the area, and warned Mr. Lovelace that this could provide some pressure to the Oak Marr Golf Center. Mr. Lovelace stated that in the future the Park Authority may have to think about what is necessary to keep the facility from becoming overrun and deteriorated from overuse.
- Messrs. McCutcheon, Strickland and Feng, Ms. Kohler and Ms. Blake had no comments. Messrs. Vajda and Fay were absent.

## **COMMITTEE REPORTS AND SPECIAL ASSIGNMENTS**

### **STANDING COMMITTEES**

#### **Administration and Management Committee**

*Chairman: Mrs. Heinz*

*Members: Ms. Malone and Mr. Feng*

*Staff: Miriam C. Morrison, Division Director for Administration*

Mrs. Heinz, chairman of the Administration and Management Committee, reported that date the next committee meeting would be announced at a future date.

#### **Budget Committee**

*Chairman: Ken Feng*

*Members: Ms. Malone, and Mr. Feng,*

*Staff: Miriam C. Morrison, Director, Administration Division*

Mr. Feng, Chairman of the Budget Committee, announced that the minutes of the February 25, and March 10, 2004, meetings would be forthcoming. The next Budget Committee would be announced at a future date.

#### **Planning and Development Committee**

*Chairman: Mr. Strickland*

*Members: Mrs. Heinz, Ms. Malone, and Messrs. McCutcheon, and Vajda*

*Staff: Lynn Tadlock, Director, Planning and Development Division*

Mr. Strickland, chairman of the Planning and Development Committee announced that the minutes of the February 4 and March 3, 2004, meetings would be forthcoming. The next committee meeting will be held on April 7, 2004, at 6:30 p.m.

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Park Operations Committee

*Chairman: Ms. Malone*

*Members: Mrs. Heinz, and Messrs. McCutcheon, Strickland, and Vajda*

*Staff: Brian Daly, Director, Park Operations Division*

Ms. Malone, Chairman of the Park Operations Committee, reported that copies of the January 7 and February 4, 2004, would be forthcoming. The next committee meeting would be announced at a future date.

Resource Management Committee

*Chairman: Mr. Feng*

*Members: Ms. Malone, and Messrs. McCutcheon, and Strickland*

*Staff: Cindy Messinger, Interim Director, Resource Management Division*

Mr. Feng, Chairman of the Resource Management Committee, reported that the minutes of the March 3, 2004, meeting would be forthcoming. The next committee meeting would be announced at a future date.

Park Services Committee

*Chairman: Mr. McCutcheon*

*Members: Mrs. Heinz and Mr. Vajda*

*Staff: Charlie Bittenbring, Acting Director, Park Services Division*

Mr. McCutcheon, Chairman of the Park Services Committee announced that minutes of the March 3, 2004, meeting would be forthcoming. The date of the next committee meeting would be announced at a later date.

Laurel Hill Ad Hoc Committee

*Co-Chairmen: Gilbert S. McCutcheon and Jennifer E. Heinz*

*Members: Park Authority Board*

*Staff: Lynn S. Tadlock, Director, Planning and Development Division*

Jennifer Heinz, co-chair of the Laurel Hill Ad Hoc Committee, announced that minutes of the March 3, 2004, meeting would be forthcoming. The date of the next committee meeting would be announced at a later date.

**CLOSED SESSION**

At 8:50 p.m. Mrs. Heinz **MOVED** that the Park Authority Board convene in closed session for

- a. Discussion of the acquisition or disposition of real property for a public purpose, where discussion in an open meeting would adversely affect the bargaining position

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or negotiating strategy of this public body in the Braddock District pursuant to Virginia Code 2.2 - 3711(A)(7)

The **MOTION** was **SECONDED** by Mr. McCutcheon; the **MOTION** was **APPROVED**, Messrs. Fay and Vajda being absent.

- Land acquisition matters in the Braddock District were discussed.

At 9:20 p.m. Mrs. Heinz **MOVED** that the Park Authority Board return to Open Session; **SECONDED** by Mr. McCutcheon. The motion was **APPROVED**.

### **CERTIFICATION OF CLOSED SESSION**

Mrs. Heinz certified that, to the best of the Park Authority Board's knowledge, only public business matters lawfully exempted from open meeting requirements under Virginia Code 2.2-3712 and only such public business matters as were identified in the motion by which the closed meeting was convened were heard, discussed or considered in the meeting by the Board; Mrs. Heinz made the **MOTION**, it was **SECONDED** by Mr. McCutcheon; the motion was **APPROVED**, Messrs. Fay and Vajda being absent.

### **ACTIONS FROM CLOSED SESSION**

#### **C-1 Land Acquisition in the Braddock District**

Mr. Lovelace **MOVED** that the Park Authority Board adopt the resolution relating to the acquisition of an easement located in the Braddock District as discussed in Closed Session; **SECONDED** by Mrs. Heinz. The **MOTION** was **APPROVED**, Mr. Feng voting **NAY**, Messrs. Fay and Vajda being absent.

### **ADJOURNMENT**

At 9:30 p.m. Mr. Strickland **MOVED** that the Park Authority Board meeting be adjourned; **SECONDED** by Ms. Malone. The motion was **APPROVED**, Messrs. Fay and Vajda being absent.

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Jennifer E. Heinz  
Secretary-Treasurer

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Minutes Approved at Meeting  
On March 24, 2004

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Michael A. Kane, Director

Park Authority Board Minutes prepared by

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Barbara J. Gorski, Administrative Assistant

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